

DIPLOMATE IN LABORATORY MANAGEMENT, DLM(ASCP)

Suggested Reading for Examination Preparation

This list is intended only as a partial reference source. Its distribution does not indicate endorsement by the American Society for Clinical Pathology Board of Certification (ASCP BOC), nor does the BOC wish to imply that the content of the examination will be drawn solely from these publications. *Older editions of texts may be used for general information but not for current policies (e.g., regulations, accreditation). For the most current information, refer to online references.*

TEXTS

- Dunn, R.T. (2021). [*Dunn and Haimann's Healthcare Management*](#) (11th ed.). Chicago, IL: Health Administration Press.
- Gapenski, L.C. & Reiter, K.L. (2016). [*Healthcare Finance: An Introduction to Accounting and Financial Management*](#) (6th ed.). Chicago, IL: Health Administration Press.
- Garcia, L.S. (2013). [*Clinical Laboratory Management*](#) (2nd ed.) Washington D.C.: ASM Press.
****A new edition will be available Spring 2024****
- George, M.L., et al. (2005). [*The Lean Six Sigma Pocket Toolbook: A Quick Reference Guide to 100 Tools for Improving Process Quality, Speed, and Complexity*](#). George Group.
- Harmening, D.M. (2020). [*Laboratory Management: Principles and Processes*](#) (4th ed.). St. Petersburg, FL: D.H. Publishing & Consulting Inc.
- Harvard Business Review. (2012). [*HBR Guide to Finance Basics for Managers*](#). Boston: Harvard Business Review Press.
- McPherson, R.A. & Pincus, M.R. (2021). [*Henry's Clinical Diagnosis and Management by Laboratory Methods*](#) (24th ed.). Philadelphia: Elsevier. (Part 1 ONLY)
- Munro, R.A., Ramu, G., & Zrymiak, D.J. (2015). [*The Certified Six Sigma Green Belt Handbook*](#) (2nd ed.). Milwaukee, WI: American Society for Quality Press.
- Nowicki, M. (2022). [*Introduction to the Financial Management of Healthcare Organizations*](#) (8th ed.). Chicago, IL: Health Administration Press. ****A new edition will be available Spring 2024****
- Sandler, C. & Keefe, J. (2003). [*Performance Appraisal Phrase Book: The Best Words, Phrases, and Techniques for Performance Reviews*](#). Avon, Massachusetts: Adams Media Corporation.
- Scungio, D. (2019). [*Complete Guide to Laboratory Safety*](#) (5th ed.). HCPro, Inc.
- White, K.R. & Griffith, J.R. (2019). [*The Well-Managed Healthcare Organization*](#) (9th ed.). Chicago, IL: Health Administration Press.
- Zelman, W.N., et al. (2014). [*Financial Management of Health Care Organizations: An Introduction to Fundamental Tools, Concepts, and Applications*](#) (4th ed.). San Francisco: Jossey-Bass.

ONLINE

- [American College of Healthcare Executives \(ACHE\)](#)
- [American Society for Quality \(ASQ\)](#)
- [Americans with Disabilities Act \(ADA\)](#)
- [Centers for Medicaid and Medicare Services \(CMS\)](#)
- [Clinical and Laboratory Standards Institute \(CLSI\)](#)
 - [CLSI Quality Management Systems Standards](#)
 - [CLSI Method Evaluation Standards](#)
 - [CLSI General Laboratory Standards](#)
- [Clinical Laboratory Improvement Act \(CLIA\)](#)
- [College of American Pathologists \(CAP\)](#)
- [Commission on Office Laboratory Accreditation \(COLA\)](#)
- [HHS Health Information Technology](#)
- [The Joint Commission \(TJC\)](#)
- [ASCP - Lab Management University \(LMU\)](#)



[Occupational Safety and Health Administration \(OSHA\)](#)
[Society for Human Resource Management \(SHRM\)](#)
[Westgard QC](#)